

**MINUTES OF THE  
REGULAR MEETING OF THE  
LEE LAKE WATER DISTRICT**

**December 16, 2014**

**PRESENT**

P. Rodriguez  
J. Butler  
D. De Frates

**ABSENT**

C. Colladay  
G. Destache

**GUESTS**

T. Davis  
J. Watson  
J. Watson  
R. Mucha

**STAFF**

J. Pape  
M. McCullough  
A. Harnden  
K. Caldwell  
N. Harper

**1. Roll Call and Call to Order.**

The regular meeting of the Lee Lake Water District was called to order by Vice President Rodriguez at 8:30 a.m.

**2. Presentations and Acknowledgments.**

**3. Public Comment.**

**BOARD ITEMS:**

**4. Minutes of the November 25, 2014 Regular Meeting.**

**ACTION:** Director Butler moved to approve the Minutes as presented. Director De Frates seconded. Motion carried unanimously.

**5. Payment Authorization Report.**

**ACTION:** Director De Frates moved to approve the financial report and to authorize payment of the November 25-December 16, 2014 invoices. Director Butler seconded. Motion carried unanimously.

**6. Revenue & Expenditure Reports (Unaudited).**

a. Revenue & Expenditure Report.

**ACTION:** Note and file.

b. Lien update.

**ACTION:** Note and file.

**7. FY 13/14 Audit.**

**ACTION:** Director De Frates moved to approve the FY 13/14 Audit. Director Butler seconded. Motion carried unanimously.

**8. Trilogy Development.**

- a. Homeowners Association update.
- b. Golf Course update.

**9. Sycamore Creek Development (Brian Woods).**

- a. Project Update – The General Manager reported that Tri Pointe has models in and work is progressing on planning areas 7 & 9.
- b. 1738 homes to be built. 1225 houses occupied to date. 70% complete.

**10. Toscana Development (Andy Petitjean).**

- a. Project Update – The General Manager reported that they are working on final plan check with 4 comments from Cal Trans. They are in design on multiple facilities and received final project approval by the planning commission.
- b. 1443 estimated houses to be built.

**11. Water Utilization Reports.**

**ACTION:** Note and file.

**12. Committee Reports.**

- a. Finance (Director Rodriguez).
- b. Engineering (Director Destache).
- c. Public Relations (Allison Harnden) – Allison reported on her attendance at the Temescal Valley Business Committee Mixer on December 16<sup>th</sup>. She also reported on the LLWD, Western Municipal Water District Water and local HOA meeting on December 9<sup>th</sup>. All HOA's were represented except the Retreat.

The Board directed staff to pitch free sprinkler nozzle program to local HOA's.

**13. General Manager's Report.**

- a. General Manager's Report

**ACTION:** Note and file.

b. TWC ag update.

The Board directed the GM to add budget lines to each stage.

c. Proposal from Van Dyke Landscape Architects for Wildrose HOA landscape design.

**ACTION:** The Board directed staff to send the proposal to the Wildrose HOA.

d. Operations Report.

**ACTION:** Note and file.

**14. Office Manager's Report.**

a. Temescal Valley Water District logo design.

**ACTION:** The Board directed staff to make some revisions to design 4A and bring back to the January 2015 meeting.

**15. District Engineer's Report.**

a. Status of Projects.

**ACTION:** Note and file.

**16. District Counsel's Report.**

**17. Seminars/Workshops.**

**18. Consideration of Correspondence.**

An informational package containing copies of all pertinent correspondence for the Month of November was distributed to each Director along with the Agenda.

**19. Adjournment.**

There being no further business, the December 16, 2014 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:10 a.m. by Vice President Rodriguez.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Paul Rodriguez, Secretary

\_\_\_\_\_  
Charles Colladay, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_